

Team Nova Scotia – 2027 Canada Winter Games

Climbing Head Coach and Manager

Interested applicants please submit cover letter and resume to psa@climbnovascotia.com by **December 1st 2025**

Summary

The coaching staff are responsible for planning, executing, and overseeing all aspects of Team Nova Scotia's Canada Games climbing program, including athlete identification, training pool development, final team selection, and preparation for the 2027 Canada Winter Games (February 27, 2027 – March 14, 2027, in Québec).

The Head Coach in conjunction with the CNS PSO committee leads the technical and cultural direction of the climbing program, supports the development of athletes, and serves as an ambassador for Climb Nova Scotia (CNS) and the Province of Nova Scotia throughout all training and competition activities.

These positions require strong leadership, advanced climbing-specific coaching knowledge, excellent administrative and communication skills, and the ability to work collaboratively with CNS, athletes, families, climbing facilities and support personnel. These positions require the coach and manager to work in person with athletes and to reside in Nova Scotia.

Reports to:

- Climb Nova Scotia PSO Chair
- Liaises with Team Nova Scotia Staff, the CNS PSO Committee, CEC

Qualifications

***CNS PSO Committee can help navigate tools needed for online and in person course completion. (Must be completed by November 2026):**

NCCP Competition-Introduction (Sport Climbing) – requirements include:

- safe sport
- Making headway
- CEC Risk Management in Indoor Climbing
- Making Ethical Decisions
- 2 day in person Climbing Competition introduction course

- Leading Drug-Free Sport
- Managing Conflict
- Manage a Sport Program
- Canada Games Coaching learning Module

Additional Requirements:

- Current **Criminal Record Check** and **Vulnerable Sector Check**
 - Current **Standard First Aid/CPR-C** (or equivalent)
 - Valid **driver's license**
 - Member in good standing with **Climb Nova Scotia**
 - Experience coaching competitive youth athletes in bouldering and/ or lead climbing
 - Experience with high-performance programming, athlete monitoring and competition coaching
 - Demonstrated ability to travel safely with youth athletes and manage team logistics
 - Strong organizational, administrative, and communication skills
 - Ability to act as a professional representative of Team Nova Scotia
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Job Responsibilities

(Tasks include but are not limited to the following)

1. Program Planning & Leadership

- Lead the design and implementation of the Team Nova Scotia Climbing program, including:
 - Training pool development
 - Athlete monitoring
 - Periodized training plans

- Competition preparation
 - Develop and implement the Canada Games Selection Criteria in collaboration with CNS leadership.
 - Plan and deliver training camps, on-wall practices, conditioning sessions, and performance workshops.
 - Ensure that all programming aligns with the Canada Games technical package, CNS policies, and Safe Sport standards.
 - Attend coach orientation sessions and all Canada Games–related meetings as required.
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2. Athlete Selection & Development

In Collaboration with CNS PSO Committee:

- Lead and observe all stages of the provincial identification process.
 - Conduct a transparent and criteria-based final team selection process.
 - Provide clear communication regarding selection timelines, expectations, appeals processes, and athlete roles (including alternates).
 - Oversee athlete development in mobility, strength, movement skills, tactics, and competition preparation across bouldering and lead (as applicable to the Games).
 - Foster a high-performance yet supportive team environment.
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3. Communication

- Communicate consistently and professionally with:
 1. CNS PSO Committee
 2. Athletes and families
 3. Other Coaches and support staff

4. Home gym coaches
 5. Team Nova Scotia Staff
- Schedule and lead required **parent/athlete meetings** (recommended at least three):
 1. **Program launch meeting** – training overview, competition plan, expectations
 2. **Mid-season meeting** – progress updates, logistics, administrative items
 3. **Pre-Games meeting** – final preparations, travel details, Games information
 - Provide agendas, notes, or meeting summaries to CNS.
 - Ensure all official communication uses approved channels (email, phone, sanctioned platforms).
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4. Administration

- Develop and distribute seasonal training plans, practice schedules, and competition plans.
 - Coordinate equipment needs, uniforms, and training resources within CNS and Team Nova Scotia guidelines.
 - Work with CNS to manage bookings for facilities, travel, specialists, and accommodations.
 - Submit expense forms, receipts, and required reporting in a timely manner.
 - Prepare any necessary registration or entry documentation for the Games.
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5. Travel Responsibilities

- Travel with the team to/from the Canada Winter Games.
- Be responsible for athlete supervision **24 hours a day while traveling or at the Games** (no chaperones).

- Ensure all travel plans, packing lists, and safety procedures are communicated to families well in advance.

7. Evaluation & Reporting

- Complete the Head Coach Report as required by CNS and Team Nova Scotia.
 - Participate in post-Games debriefs and provide program recommendations for the next Canada Games cycle.
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